



2017 *Veterans' Voices* Award Information and Nomination Form

The 2017 *Veterans' Voices* Award recognizes, amplifies, and honors Minnesotans who have honorably served and are making extraordinary contributions to their communities. These actively engaged former and current military service members are thriving and go above and beyond to make significant positive contributions that improve the lives of people across Minnesota.

SUBMISSION PROCESS

Nominations may be submitted via an online form (accessible available mnhum.org/vets) or by mailing this form and narrative to:

Minnesota Humanities Center
Veterans' Voices Award Nominations
987 Ivy Avenue East
Saint Paul, MN 55106

All nominations must be received online or postmarked by 11:59 p.m. on Friday, May 19, 2017.

Nominators are encouraged to submit well before this deadline. *Please note:* In order to maintain the process timeline, late submissions will not be accepted.

Once the deadline has passed, nominations will be sent to an independent review panel, per the Humanities Center competitive process policy. The panel will be selecting 20 awardees in total.

Due to the large volume of nominations, only selected awardees will be contacted. Nominees selected to receive the 2017 *Veterans' Voices* Award will be notified by Tuesday, July 11, 2017.

If you have questions about the nominations process, please contact Laura Benson, laura@mnhum.org or by phone at 651-772-4244.

INFORMATION SESSIONS

The Minnesota Humanities Center will be hosting two information sessions for interested nominators. Humanities Center staff will cover eligibility requirements and qualifiers, and tips for applying. Nominators can bring their draft nominations for review and/or workshop. Attending a session will not factor into the evaluation of your nomination, but will help nominators understand our process and will help them submit a strong proposal.

In person: Interested individuals can choose to attend either a morning or evening session: 10 -11 a.m. or 5:30-6:30 p.m., Thursday, April 20, 2017. These in-person sessions will be held at the Humanities Center (987 Ivy Avenue East, St Paul, MN 55106). To RSVP for one of these in-person sessions, please email Laura Benson, Grant/Contract Projects Manager, at laura@mnhum.org

In person: Weekend of April 28-30 (specific date/time TBD). This in-person session will be held at Camp Ripley (15000 MN-115, Little Falls, MN 56345). To RSVP for this in-person session, please email Laura Benson, Grant/Contract Projects Manager, at laura@mnhum.org

TIMELINE

Applications Open: Friday, March 3, 2017

St. Paul In-person Information Sessions: 10 -11am and 5:30-6:30pm Thursday, April 20th.

Camp Ripley In-person Information Session: Weekend of April 28-30, 2017 (Details to come)

Submission Deadline: 11:59 p.m. Friday, May 19, 2017

Awardee Notification: No later than Tuesday, July 11, 2017

Veterans' Voices Award Ceremony: Monday, September 11, 2017

ELIGIBILITY AND CRITERIA

In order to be eligible for review, a nominee must be a current or former military service member, be living in Minnesota, and must be able to attend the September 11, 2017 awards ceremony event. For all anonymous nominations, this information will be confirmed if the nominee is selected.

The independent review panel will be assessing the nominations based on the following criteria. The nominee must:

- Be actively involved and have made/be making significant and positive contributions in their community, above and beyond what's expected of them.
- Exemplify the mission and the four core values of the Humanities Center:
***Mission:** To build a thoughtful, literate, and engaged society*
***Core Values:** Build and strengthen relationships; recognize the power of story and the danger of absence; learn from and with multiple voices; and amplify community solutions for change.*

While the panel will only be reviewing the nominations based on the parameters of the narrative questions and the review criteria as published in this form, the panel may consider the diversity of the overall awardee cohort, to include race, gender, and/or overall geographic reach of the awardees.

The following is a list of criteria that will render a nominee/nomination **ineligible**. Please read closely before submitting a nomination form:

- Previous *Veterans' Voices Awardees* cannot be nominated again in either category.
- Humanities Center staff, board members, fellows, and consultants are neither eligible to nominate an individual for nor receive a *2017 Veterans' Voices Award*.
- Self-nominations are not allowed.



2017 Veterans' Voices Award Nomination Form

NOMINEE INFORMATION (please print)

Please complete the information below about the individual you are nominating for the award.

I am nominating this individual for an award in the:

On the Rise Category (40 and under) Legacy Category (41 and over)

Full Name: _____

Date of Birth: _____

Branch(es) of Service: _____

Date of Service: from _____ to _____

Home Address: _____

City _____ State _____ ZIP _____

Email Address: _____

Phone Number: _____

Employer (if applicable): _____

Job Title (if applicable): _____

NOMINATION NARRATIVE

A complete nomination packet must include answers to each of the following questions. Nominations that do not include answers to all required questions will be considered incomplete and will not be sent to the panel for review. Please attach your narrative to this nomination form before submitting it for consideration.

Maximum Length: No more than three pages for all five questions (average of 1/2 page per question).

All questions marked with an asterisk (*) are required.

***Question 1:** What significant and positive contributions is the individual making to this community? What kind of lasting impact is this individual making in their community?

***Question 2:** How do you define the community/communities in which the individual is involved?

***Question 3:** How are the individual's contributions going above and beyond what's expected?

***Question 4:** How does this individual exemplify the mission and values of the Humanities Center? (See below)

Mission: To build a thoughtful, literate, and engaged society

Core Values: Build and strengthen relationships; recognize the power of story and the danger of absence; learn from and with multiple voices; and amplify community solutions for change.

Question 5: Is there anything else you would like to tell us about the nominee? (Optional)

NOMINATED BY (please print) *Self-nominations are not eligible for a 2017 Veterans' Voices Award*

Full Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Email Address: _____

Phone Number: _____

Relation to Nominee: _____

Have you submitted a nomination form before?: _____

Please check any options that apply:

- The individual that I am nominating knows that I am nominating him or her.
- The individual that I am nominating DOES NOT know that I am nominating him or her.
- If this individual is selected to receive an award, I would like to remain anonymous.

REMINDERS

- **Submissions made after May 19, 2017 will not be accepted.**
- All awardees must attend the *Veterans' Voices Award Ceremony* on September 11, 2017.
- Humanities Center staff, board members, fellows, and consultants are neither eligible to nominate an individual for nor receive a *2017 Veterans' Voices Award*.
- Calls to selected awardees will be made by July 11, 2017. Only calls to awardees will be made.

CERTIFICATION

The statements in this *2017 Veterans Voices Award* nomination and narrative are original, true, and correct to the best of my knowledge and belief. By signing this agreement, I understand that a violation of this agreement may disqualify this nomination and the nominee.

Name/Signature

Date



The Veterans' Voices Award is funded in part with private support from individuals and money from the Arts and Cultural Heritage Fund that was created with the vote of the people of Minnesota on November 4,

